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| **NEW HAMPSHIRE D.A.R.E.** **WORKBOOK ORDER FORM** |
| **PLEASE FOLLOW THESE INSTRUCTIONS**: 1. Please be sure to fill out all of the requested information. 2. Once completed, **ATTACH** the **workbook order form and EMAIL** it to Amie Zinn at amie.zinn@dos.nh.gov. 3. Amie will check with the warehouse and confirm the workbook inventory and the date and time you plan on picking up the workbooks. 4. Once confirmed, Amie will email you the coupon. 5. On the date and time listed on the coupon, go directly to the warehouse, present the coupon and pick up your workbooks.  |
| **Date of Request:** |       | **Date to Begin Teaching:** |       |
| **D.A.R.E. Officer:** |       | **Rank:** |       |
| **Agency:** |       |
| **Agency Address:** |       |
| **City/Town:** |       | **State:** |    | **ZIP:** |       |
| **Phone Number:** | **(****)** **-** | **FAX:** | **(****)** **-**  |
| **Email :** |       |
| **When do you plan on picking up the workbooks at the warehouse:**  | **Date:** **/****/** | **Time:**  |
| **Number of actively teaching D.A.R.E. Officers in your agency**: *Please list them.* |
| 1. Name:        | Email:       |
| 2. Name:        | Email:       |
| 3. Name:        | Email:       |
| 4. Name:        | Email:       |
| 5. Name:        | Email:       |
| **D.A.R.E. NH Statistical Information** |
| **D.A.R.E. Curriculum** | **Number of School(s)** | **Number of Students** |
| **K-4** |       |       |
| **Elementary (5 +6)** |       |       |
| **Middle School (7+8)**  |       |       |
| **High School (9+10)** |       |       |
|  |
| **1. Are you a School Resource Officer at your school?** **YES** [ ]  **NO** [ ]  |
| **2. Are you teaching the community lessons? YES** [ ]  **NO** [ ]  |
| **3. How many school districts are you teaching in? TOTAL:**      |
| **4. Percentage of time spent in the schools? Less Than 50%** **[ ]  / More Than 50%** **[ ]**  |
| **5. Type of Agency: FEDERAL:** **[ ] /STATE:** **[ ] /SHERIFF:** **[ ] /LOCAL:** **[ ] /OTHER:** **[ ]**  |
| **Supplemental Lessons** |
|  | **Grades** | **How many instructed?** |
| **RX/OTC** |       |       |
| **Internet Safety** |       |       |
| **Bullying** |       |       |
| **Gangs** |       |       |
| **Role Model** |       |       |
|  |
| **WORKBOOK ORDER INFORMATION:** |
| **Quantity of workbooks requested** ***(include teachers/aids and add one or two extra’s in your order):*** |
|  **TOTALS**  |
| **kiR Elementary (5th & 6th) Planner:**  |       |
| **Elementary (5th & 6th) Bullying:** |       |
| **Elementary (5th & 6th) Rx/OTC:** |       |
| **kiR Middle School (7th & 8th) Planner and Homework Book:** |       |
| **Middle School (7th and 8th) Rx/OTC:** |       |
| **High School (9th and 10th):** |       |
| **D.A.R.E. Officer’s Class Schedule** |
| Facilitating Officer:       |
| School:       | Principal:       |
| Street Address:       |
| Town/State/Zip:       |
| School Phone:       | Estimated Graduation Date:       |
| School Contact Email:       |
| **Teacher** | **Time** | **Grade** | **# of students** | **Day of week** |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|  |
| Facilitating Officer:       |
| School:       | Principal:       |
| Street Address:       |
| Town/State/Zip:       |
| School Phone:       | Estimated Graduation Date:       |
| School Contact Email:       |
| **Teacher** | **Time** | **Grade** | **# of students** | **Day of week** |
|        |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|  |
| Facilitating Officer:       |
| School:       | Principal:       |
| Street Address:       |
| Town/State/Zip:       |
| School Phone:       | School Phone:       |
| School Contact Email:       |
| **Teacher** | **Time** | **Grade** | **# of students** | **Day of week** |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
|       |       |       |       |       |
| **D.A.R.E. Workbook Order Warehouse Coupon****PLEASE BRING WITH YOU*****To be filled out by a D.A.R.E. NH representative*** |
| ***The below named officer has turned in a D.A.R.E. workbook schedule/order form and is now seeking to pick up his/her workbooks.*** |
| Name:       | Date:       |
| Agency Requesting:       |  |
| **Workbooks ordered:** | **Quantity Requested** |
| kiR Elementary Planner |      |
| Elementary Bullying |      |
| Elementary Rx/OTC |      |
| Middle School planner and homework book (7th ,8th) |      |
| Middle School Rx/OTC |      |
| High School(9th,10th ) |      |
|  **Total Workbooks Ordered:** |      |
|  |  |
| **WOOKBOOKS WILL BE PICKED UP**: **DATE**:   /  /    **TIME**:       State Police Authorized Signature:      Warehouse Authorization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   |

DARE 6/2013