

NOTICE TO THE PUBLIC

New Hampshire Department of Safety Title VI Notice to Public/Beneficiaries/Participants

New Hampshire Department of Safety hereby gives notice that it is the policy of the Department to assure full compliance with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, E.O. 12898, and related Nondiscrimination authorities in all Federal programs and activities. Title VI requires that no person in the United States shall, on the grounds of race, color, national origin, sex, age, disability, income status, or LEP, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the New Hampshire Department of Safety receives Federal financial assistance.

Any person who believes they have been aggrieved has a right to file a formal complaint with the New Hampshire Department of Safety. Any such complaint must be in writing and filed with the Department Title VI Coordinator within one hundred and eighty (180) days following the date of the alleged discriminatory occurrence. A Copy of the Title VI Discrimination Complaint Form can be obtained from the New Hampshire Department of Safety, Human Resources by calling 603-223-8000 extension 3.

The mailing address for written complaints is as follows:

New Hampshire Department of Safety
Human Resources
33 Hazen Drive
Concord, NH 03305

Electronic submission of complaints is also permitted. All complaints related to Title VI Program discrimination should be addressed to Melissa J. Reilly, Title VI Coordinator, at the following address: hr@dos.nh.gov.

Complaints may also be submitted by telephone or fax. Contact numbers are as follows:

Phone: 603-223-8000 extension 3
Fax: 603-271-5890

Written or faxed complaints must be signed by the complainant. Complaints submitted by telephone or e-mail, or unsigned written or faxed complaints must be followed by a complaint in writing, signed by the complainant or his/her representative within 10 business days of the initial verbal/electronic/ unsigned complaint. If the complainant requires assistance to submit a written document, a member of the New Hampshire Department of Safety, Human Resources will interview the complainant and assist the person in converting verbal complaints to writing. This document must be signed by the complainant or his/her representative.

To obtain additional information regarding the Title VI Program or the implementation of the New Hampshire Department of Safety's Title VI Program requirements, please contact Melissa Reilly, Title VI Program Coordinator by phone: 603-223-8000 extension 3 or email: Melissa.J.Reilly@dos.nh.gov.